



January, 2018

Dear Literacy Advocate -

Recruiting tutors is no easy task ... keeping them is often more challenging.

Numerous studies and people themselves tell us why they volunteer, but usually not why they leave. One reason we know is a lack of recognition.

Don't let this happen to your volunteers !

Take this opportunity to show you care by nominating one or more for the Tutor of the Year Award sponsored by LVI and the UIC Center for Literacy. The award will be presented at the 28<sup>th</sup> Annual *On The Road to Literacy* Conference that will be held on Saturday, March 23<sup>rd</sup>.

Nominations are easy to complete. Simply describe on the Nomination Form some of the activities that your volunteer has participated in that merit recognition. This can range from basic literacy, ESL, and math tutoring to classroom instruction or other areas in which his or her talents, skills and experiences had an impact on your program and your learners.

Nominations will be judged by individuals familiar with adult literacy and volunteerism. Completed forms are due in our office by Friday, March 1<sup>st</sup>. They can be faxed, mailed or e-mailed. Additional forms may be downloaded from [www.lvillinois.org](http://www.lvillinois.org).

- *All nominees are recognized at the conference and in a commemorative program.*
- *Outstanding Tutors receive a certificate and small gift.*
- *The Tutor of the Year receives a framed certificate and gift and the nominating agency receives a \$100 donation in tutor's name & \$100 gift certificate for New Readers Press*
- *Conference registration is complimentary for all nominees*

On behalf of LVI and the UIC Center for Literacy, I thank you for the fine work you are doing in your community and hope you find our Conference complementary to your efforts.

I look forward to seeing you on March 23<sup>rd</sup> !

Sincerely,

A handwritten signature in black ink, appearing to read 'Dorothy M. Miaso', is written over a light blue horizontal line.

Dorothy M. Miaso  
Executive Director



**28th Annual Tutor & Adult Learner Conference**

**2019 Tutor of the Year  
Nomination Form**

Please limit your nomination to this form and a one-page attachment in support of it. The nomination should be based on 2016 activity. The due date for submission is Friday, March 1, 2019. Everyone nominated will be recognized at the closing session of the **On The Road To Literacy Conference** at the University of Illinois at Chicago on Saturday, March 23, 2019.

We hope you and your tutor nominee will attend !

Tutor's Name: \_\_\_\_\_

Program/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Nominator's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Nominator's Email: \_\_\_\_\_

**GENERAL INFORMATION**

Number of years tutor has been involved with the program: \_\_\_\_\_

Number of tutoring and other hours volunteered in 2018: \_\_\_\_\_

Number of students tutor has worked with at the site: \_\_\_\_\_

**CRITERIA**

1.) What makes the nominee exceptional and an asset to your program ? (i.e. initiative, creativity, reliability, etc.)

2.) Examples of successful/innovative tutoring techniques or other teaching strategies used by nominee.

3.) Please comment on learners' achievement of goals. Achievements can be noted through standardized test scores or "great stories".

**Due Date: March 1, 2019**

Literacy Volunteers of Illinois | 641 W. Lake St., Suite 200 | Chicago, IL 60661 | f: 312-857-1586 |  
ontheroad@lvillinois.org